



# St Benedict's Catholic High School

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Headteacher: Mr T P Sara  
Deputy Headteacher: Mr J M Nallen

Assistant Headteachers: Mrs M Deeks  
Mrs C Wilks



Maths & Computing



APPLIED LEARNING

18 November 2009

Dear Parents

## Xtend After-School Courses

Further to my letter dated 8 July 2009, I have been advised by course tutors that all our Xtend students have settled well into their after-school courses and are contributing well. I know that the students have a long day on a Wednesday and I am pleased that they are organising themselves and coping well with the extra workload.

As you are aware, the school unfortunately has to pass the costs of these courses on to you and we have now received the invoices in from the various providers. I suggested in my July letter that this is made in two parts: one in the autumn term and one in the spring term, but you can pay the whole amount in one payment if you prefer. I would be very grateful if you could fill in the slip below indicating how you wish to pay and return it to school this term. If you wish to pay at other times can you please advise us of your desired payment times as we can be flexible in this matter?

The Parentpay system has now been set up to accept Xtend payments. Please feel free to use this option if it is more suitable for you. Payments can, however, still be made by cheque if you prefer. I would advise though that you either use one system or the other as they are not linked – so cheque or cash payments made to school directly do not show up on the Parentpay system.

I am sure all students will enjoy and benefit greatly from these extra-curricular opportunities. If you have any queries whatsoever – please call me or my colleague, Mrs McCaslin, at school.

Yours sincerely

Natalie McLeod  
**Xtend Co-ordinator**

Enc



***To be returned to Mrs McCaslin in Room 12 by the end of the term.***

Student Name: \_\_\_\_\_ Form: \_\_\_\_\_

I am paying the first 50% payment of £\_\_\_\_\_ towards my child's course

I am paying the total amount of £\_\_\_\_\_ as complete payment for my child's course

I can confirm that I am using the Parentpay system to make my child's Xtend payments. I will be paying \_\_\_\_\_ this term.

I would prefer to make payments as follows:

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Signed: \_\_\_\_\_ Date: \_\_\_\_\_